



INTERNSHIP APPLICATION FORM

Please write clearly in block capitals and read the accompanying directing letter carefully before completing the form and ensure that all sections and questions are fully answered or filled in to prevent you from being disqualified from the selection process

Internship you are interested in (as per advertisement):

SECTION A - PERSONAL AND HOME DETAILS

Surname: _____ Title (Mr/Mrs/Ms): _____

Full First Names: _____

Marital Status: _____ Date of Birth: yyyy/mm/dd

Citizenship: _____ Age: _____ Race: _____

Applicant's South African Identity No.														
--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Physical Address:

Ward: _____

House/unit/Flat no. and complex/street name: _____

Suburb: _____

City/Town: _____ Province: _____

Is this an urban or rural area? _____ Postal Code: _____

Name nearest Town or City: _____

Contact details:

Telephone (home): _____ (work): _____ Cell: _____

Postal Address (if different from physical address where correspondence should be sent:

Do you suffer from any chronic/physical handicap? _____

If yes, please provide brief details of condition: _____



SECTION B- ACADEMIC ACHIEVEMENT DETAILS

Please attach a certified copy of your **Grade 12** and **tertiary** academic results.

Name and address of High School attended: _____

Grade 12 Subjects	SG / HG	Symbol / %
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Name tertiary institution attended: _____

Year qualification was obtained: _____

Core Modules at Tertiary Institution	Symbol / %
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	



SECTION C - FAMILY AND FINANCIAL DETAILS- DECLARATION OF FINANCIAL POSITION

To be completed by the parent / guardian/s or persons/s on whom the applicant is dependent for financial support or assistance by clearly stating the relationship to the applicant.

NOTE: That this application will not be considered unless this declaration has been fully completed, sworn to and signed in the presence of a Commissioner of Oaths (e.g. minister of religion, postmaster, senior police officer, etc).

Documents to be submitted with the application form are as follows:

- Certified copy of the most recent pay-slip of the breadwinners.
- Certified copy of the balance sheet of the breadwinners if self-employed.
- An unemployed parent/guardian/husband/wife should indicate unemployed on the declaration and submit a sworn affidavit to that effect.
- If there is no one in the family who is formally employed, state where the family income is derived from e.g. hawking, seasonal employment, etc.

Name of person on whom student is dependent for financial support: _____

Only fill in the financial supporter's details if you do not have an independent source of income

Financial Supporter's ID No.													
------------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--

Financial supporter's relationship to student: _____ Age: ____ Date of Birth: yyyy/mm/dd

Occupation of financial supporter: _____

Full names and address of financial supporter's employer/own business: _____

Telephone (home): _____ (work): _____ (cell): _____

INCOME STATEMENT DECLARATION (if necessary and where applicable):

Gross monthly income of parents / guardian: _____

Gross monthly income of spouse: _____

Other monthly income (e.g. maintenance, rental property, etc): _____

TOTAL MONTHLY INCOME: _____

Signature of parent/guardian/spouse: _____ Date: yyyy/mm/dd



MOTIVATION AND DECLARATION

Please motivate the support of your application for an internship in terms of your academic ability, financial need and future career plans.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

NOTE: The final selection is based on your final year-end results, which should reach us within 20 days of the results being made available to you.



I _____ (print full names) declare that this information provided by me, is to the best of my knowledge correct and true and that I have not applied or been awarded any other internship, which would disqualify my application.

Signature of Student

Date

THE ABOVE DECLARATION MUST BE CONFIRMED BY A COMMISSIONER OF OATHS

I certify that the deponent has acknowledged that he/she knows and understands the contents of this affidavit/ declaration, which were sworn to before me

At _____ on this _____ day of _____ (month) _____ (year)

Commissioner of Oaths (please print name)

Signature

Official Commissioner of Oath Stamp and Date:

***FAILURE TO FULLY COMPLETE AND SIGN THIS APPLICATION FORM TRUTHFULLY BY ALL RELEVANT PARTIES
MAY LEAD TO YOUR DISQUALIFICATION**



**CHECKLIST OF ITEMS TO BE INCLUDED WITH YOUR RETURNED APPLICATION FORM:
MAKE SURE THAT EVERY ITEM HAS BEEN TICKED 'YES' BEFORE SUBMITTING THE
APPLICATION FORM:**

Please put a tick into the appropriate column for each item	Yes
Certified copies of ID documents of students and financial sponsors (breadwinners) i.e. parents/ guardians attached (Sections A and C).	
Certified copy of final Grade 12 results of applicants (Section B of application form) attached.	
Certified copy of tertiary academic record (Section B of application form).	
Note: that only one of the three financial statements below are applicable and the appropriate one must be answered / ticked accordingly	
A certified copy of the financial balance sheet attached, if the breadwinner/s is self-employed (Section C of application form).	
An affidavit attached, if the breadwinner/s is/are unemployed and is Section C fully completed (Section C of application form).	
A copy of the household breadwinner/s payslip attached (section C of application form).	

**IMPORTANT INFORMATION TO READ THOROUGHLY BEFORE YOU FILL IN THE ACCOMPANYING
INTERNSHIP APPLICATION FORM**

- Please complete the accompanying application form and return it to slp@canyoncoal.com.
- Applications that are incomplete will be disqualified.

How are internships awarded?

- Internship are awarded according to academic merit.
- Final selections are made by a Canyon Coal internal committee, brought together to make the choices.

Who is eligible for Canyon Coal Internship?

- ONLY citizens or naturalized citizens of the Republic of South Africa.
- ONLY applicants who completed an approved qualification at tertiary institution in South Africa, which is registered & accredited with the Council for Higher Education (CHE).

What are the minimum requirements for an applicant to be considered?

- The internship programme is for applicants that have completed tertiary education that would like to obtain experience in their area of expertise within the mining industry.



GUIDELINES FOR PROOF OF INCOME

Applicants for Canyon Coal internships must attach proof of family income to the application forms.

- Parents/guardians must attach the most recent payslip not older than six (6) months or an official company letter confirming their income.
- Unemployed parents/guardians must attach official confirmation regarding temporary income.
- Unemployed parents/ guardians must attach official confirmation regarding temporary income.
- Copies of parents/ guardian's identity documents should also be attached to the application form.

Guidelines for salary advices

- Salary advices should not be older than six months.
- Confirm payment period i.e. weekly /fortnight/ monthly.

Pensioners

- Copies of the pension advice from social welfare must be submitted.
- The pension advice should not be older than six months.
- In case where the pensioner does not receive a pension advice, an affidavit from the department of Social Services must be provided.

Self-employed / business owners

- The latest official income statement must be provided.
- The latest tax clearance certificate must be provided.