



INTERNAL/EXTERNAL JOB FORUM

Our policy is to provide equal employment opportunities to all qualified persons without regard to race, religious belief, age, national origin, marital status, disability, HIV status, gender, social origin, culture, political opinion, conscience and sexual orientation. Persons with disabilities are encouraged to apply. The City of Tshwane is committed to employment equity. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the City of Tshwane Employment Equity Plan.

The City retains the right not to make an appointment and to verify all information provided by candidates. A process of progressive elimination will also be embarked upon in instances where a considerable number of applicants meet the minimum requirements for a position.

Applicants should note that they will be required to provide proof of their qualifications or any other relevant documents (certified copies or original documents) during the selection process. Appointments will be subject to the positive verification of qualifications (from Grade 12 upwards). Any misrepresentation of qualifications or information on the application of an applicant, failure to present proof of claimed qualifications or fraudulent qualifications will disqualify a candidate for appointment. If it is an internal candidate, they may be disciplined for misconduct.

The online system closes at midnight on the closing date and no late applications can be accepted. If you do not receive correspondence from our office within 21 days of the application's closing date, please consider your application unsuccessful.

The City of Tshwane seeks to fill the positions as indicated in this job forum.

The complete job forum can be accessed by visiting the City of Tshwane public website (<https://www.tshwane.gov.za>) and clicking on *Documents* and then on *Job Forums* or alternatively clicking on *Notice board* or on *Quick Links*.

PLEASE APPLY ONLINE BY VISITING THE CITY OF TSHWANE PUBLIC WEBSITE AND CLICKING THE E-RECRUITMENT LINK (not to be confused with e-Tshwane)
(e-Recruitment is also located under both the *E-services* and the *Careers* links)

Closing date: 5 August 2025
(Online applications close at midnight.)

General enquiries: LJ Moleli (012 358 4346)
Recruitment Centre
Upper Ground Level, Middestad Building
252 Thabo Sehume Street
Pretoria CBD

If you have trouble registering your profile or applying for these positions, send an email with a detailed description of the error or problem to erecruithelp@tshwane.gov.za.
Do not submit your application to this email address – it will not be accepted.

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: TSHWANE METRO POLICE

Division: Training and Innovation

Section: Police Training (Academy)

Location: All Tshwane regions

Reference number **COSA169-2025**

Position **200 METRO POLICE TRAINEES**

To be advertised	Internal	External
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This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White male		

Job level **TRAINEE METRO POLICE OFFICER**

Stipend Monthly stipend determined by the department

Estimated remuneration package Monthly stipend determined by the department

Job purpose The Tshwane Metro Police Department (TMPD) is recruiting for entry-level Police Trainees and invites applications from all races and genders, as well as from young, energetic, intelligent, physically and mentally fit individuals dedicated to serving the City of Tshwane by pursuing a career in policing for enlistment in the Metro Policing Training Programme.

Selection criteria

- (a) Grade 12 qualification of which documentary proof must be submitted
- (b) Must possess a valid driving licence for a manual transmission type vehicle and be subjected to and pass a departmental practical driving test
- (c) Must have no criminal record or pending criminal cases (awaiting trial) and such a person shall allow their fingerprints to be taken by the TMPD at own cost
- (d) Applicant who appears on the register for sexual and child offenders as well as those who were dismissed as a result of misconduct in the government will not be considered
- (e) Must be a South African citizen and resident of the City of Tshwane metropolitan area (attach proof of residence and affidavit to confirm address if the surname differs from the registered owner)
- (f) Must be between the ages of 18 and 35 years
- (g) Must be medically fit as per occupational health procedures and must submit a medical certificate as proof that they may do strenuous exercise
- (h) Must complete a physical fitness evaluation and assessment
- (i) Must be willing to be subjected to and pass a psychometric assessment
- (j) Must be proficient in English and pass an assessment
- (k) Must have not been declared incompetent to possess a firearm in terms of Sections 102, 103 or 104 of the Firearms Control Act, 2000 (Act 60 of 2000)
- (l) Must not have any tattoo marks which will be visible when wearing any uniform of the service
- (m) Must be prepared to sign a code of conduct of the Tshwane Metro Police Department

Personal attributes and/or competencies	Good communication skills; energetic; intelligence; physically and mentally fit; dedication to serving the City by pursuing a career in policing
Primary functions	<p>Successful candidates will serve as functional metro police officials to uphold and enforce the National Road Traffic Act, 1996 (Act 93 of 1996). As such, they will be deployed to carry out one or more of the following municipal police service functions:</p> <ul style="list-style-type: none"> (a) Traffic policing, subject to any legislation relating to road traffic (b) Policing municipal by-laws and regulations, which are the responsibility of the municipality in question (c) Preventing crime
Duration of Training	Eighteen months
SAP	To be determined
New/natural attrition	New
Enquiries	Veli Nwandule (012 358 1277) or Evelyn van der Merwe (012 358 5659)

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